Through this RFP, Lakes and Pines C.A.C., Inc. is soliciting proposals to identify persons in Aitkin, Carlton, Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties who are homeless or at imminent risk of homelessness and through the provision of supportive services and/or direct assistance, resolve the homelessness, or threat of homelessness, and promote stability and health.

Lakes & Pines Community Action Council, Inc. delivers a variety of homelessness prevention and assistance services to individuals and families including: rental assistance, rental deposits, utility assistance, utility deposits, mortgage assistance, transportation assistance, basic needs assistance, one-on-one budgeting, benefits screenings, benefit application assistance (Supplemental Nutrition Assistance Program [SNAP], MNsure, Social Security), employment and training services, housing searches and comprehensive supportive services. Lakes & Pines Community Action Council, Inc. is able to provide these services in part due to funding through **Minnesota Housing Finance Agency’s (MHFA) *Family Homeless Prevention and Assistance Program* (FHPAP).**

This RFP is seeking proposals designed to provide **housing solutions** for families with dependent children, single adults, and unaccompanied or parenting youth 24 years of age or younger, who are:

1. Currently in their own housing and can demonstrate an imminent risk of homelessness;
2. Currently without housing and staying in a homeless shelter, including domestic violence shelter, or in a place not intended for human habitation;
3. Frequently moving to live with other households in housing to which they have no legal claim and from which they have been notified they will have to move within 30 days; or
4. Lacking the resources and support networks needed to either obtain immediate housing or remain in existing housing.

Funds may be used for a broad range of activities aimed at preventing homelessness, shortening the length of stay in emergency shelters, and eliminating repeat episodes of homelessness. The grant term is for a period of 2-years (referred to as the biennium); project start date October 1, 2023 to September 30, 2025. The purpose of the grant is to prevent homelessness from occurring and/or to assist those who are homeless to secure and maintain permanent, affordable housing.

Proposals for Family Homeless Prevention and Assistance Program must be received by Lakes and Pines C.A.C, Inc. via email or mail no later than **Wednesday, March 16, 2023 at 12:00p.m.** Please email or mail your proposal to:

Jennifer Erdmann

Emergency Services Program Manager

Community Services Department

Lakes & Pines Community Action Council, Inc.

1700 Maple Avenue East, Mora, MN 55051

Or to: [jennye@lakesandpines.org](mailto:jennye@lakesandpines.org)

Proposals will be reviewed March 17th, 2023 by the Lakes and Pines Selection and Ranking Committee and approved during the Lakes and Pines FHPAP Advisory Committee meeting March 21, 2023 (11:30 a.m. – 1:30 p.m.).

Questions can be directed to Jennifer Erdmann, Emergency Services Program Manager, [jennye@lakesandpines.org](mailto:jennye@lakesandpines.org) (320) 679-1800 ext. 163.

**The Lakes and Pines FHPAP Request for Proposal (RFP) is located on the Lakes and Pines website at** [**www.lakesandpines.org**](http://www.lakesandpines.org)

More information on the FHPAP RFP process statewide can be found at: [http://www.mnhousing.gov](http://www.mnhousing.gov/wcs/Satellite?c=Page&cid=1358905336155&pagename=External%2FPage%2FEXTStandardLayout).